



# COMPETITION APPLICATION FORM

One Application per Competition

Competition Applications must be received a minimum of **2 months** prior to the competition date.

Please see page 3 for submission instructions.

Bronze	Silver	Gold	Gold A	Platinum Contact EC Office
			Gold B (H/J Only)	
			Gold C (H/J only)	

<b>FOR OFFICE USE:</b> Competition Number: _____ Date Received: _____ Date Acknowledged: _____
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<b>Competition Name:</b>		<b>Prize Money:</b>	
Start Date:		End Date:	
Competition Location & Address:			
Competition Website:			
Competition Phone #:			
# of Rings:		Will there be online entries:	Yes      No
Competition Venue confirmed:	Yes	No	

<b>Discipline/Breed:</b>		
<b>Divisions Offered:</b>		

(For Dressage identify highest test level of regular tests)

Individual to act in the capacity of competition manager or competition organizer to accept responsibility for the conduct of the competition:

<b>Competition Manager/Organizer:</b>		
Sport Licence #:		Email:
Address:		
City:	Province:	Postal Code:
Phone #:	Fax #:	
<b>Competition Contact:</b>		
(name of person to whom all correspondence will be sent)		
Email:		
Address:		
City:	Province:	Postal Code:
Phone #:	Fax #:	
<b>Competition Approval Package to be sent to:</b>		

Application forms for a competition with outstanding issues from a previous year will not be approved for licence. See Equestrian Canada Competition Administration Policy, 3.4

Equestrian Canada licensed competitions are granted approval on the condition that licensed competitions will follow the *Rules of EC*, the *Competition Administration Policy*, and any other procedures or timelines set forth by Equestrian Canada.

## DECLARATION

This is to certify that the rules of Equestrian Canada & the Equestrian Canada Competition Administration Policy will govern all classes at the above named competition and that the prize monies at this competition are: \$\_\_\_\_\_, and is within the limits of a \_\_\_\_\_ (Bronze/Silver/Gold/Platinum) competition as per the current EC competition structure and the **competition license fee is \$\_\_\_\_\_** (see page 3) I agree to abide by the Rules of Equestrian Canada and to comply with the conditions outlined in the Competitions Administration Policy (CAP). I understand that failure to meet these conditions may subject the competition to penalty under the provisions of CAP and /or withholding of sanctioning of all future competition date applications

Signature (Competition Manager/Organizer): \_\_\_\_\_ **\*MANDATORY**

Date: \_\_\_\_\_



# COMPETITION OFFICIALS

**JUDGE(S)** – *Credentials (EC, USEF, FEI, Other), Divisions/Levels.* If more space is necessary please add an additional sheet.

Name	Credentials	Divisions		Name	Credentials	Divisions

## COURSE DESIGNER(S)

Name	Credentials	Divisions		Name	Credentials	Divisions

## GUEST CARDS - \$30/each – Please Refer to Discipline Rules

Name of Official to be Guest carded	Credentials	For the following Divisions

## STEWARDS(S)/ TECHNICAL DELEGATE(S)

Name	Credentials	Divisions		Name	Credentials	Divisions

## GROUND JURY (Must be completed for Eventing)-

President	Member	Member

## VETERINARIAN/EMERGENCY SERVICES/ MEDIC / First Responder

Veterinarian Name	Telephone		Emergency Services Name:	Telephone
Email:			Email:	

Organizers of EC sanctioned competitions are reminded that copies of the EC Rule Books (Section A and any applicable discipline Rule Books) must be available from the competition secretary in accordance with A502.2. Rule books can be accessed at [www.equestrian.ca](http://www.equestrian.ca)

## Documents Required for Approval:

- Competition Application Form (Due: 60 Days Prior to Competition)
- Prize list and Entry Form (Due: 30 Days Prior to Competition)
- Prize list approval Form (Due: 30 Days Prior to Competition)
- EC Insurance Certificate (Due: 30 Days Prior to Competition)
- Competition licensing Fee and guest card fees--if applicable (Due: 30 Days Prior to Competition)
- Any changes to be submitted on a Competition Modification Form

Please ensure that all information is complete and page 1 is signed by the EC Sport Licence holder accepting responsibility for the conduct of the competition – for information see Competition Administration Policy (CAP) 5.1.2

**METHOD OF PAYMENT:** ☐ Visa ☐ MasterCard ☐ Cheque ☐ Money Order

See page 3 for payment and submission information.

NAME ON CARD: \_\_\_\_\_

CARD NUMBER: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

EXPIRY DATE: \_\_\_\_/\_\_\_\_ CSV#: \_\_\_\_

CARDHOLDER'S SIGNATURE \_\_\_\_\_

Note: No postdated cheques or email transfers accepted.

☐ Cheque enclosed.

☐ I authorize the following amount to be charged to my credit card:

Licensing Fees: \$ \_\_\_\_\_

Guest Cards: \$ \_\_\_\_\_

Total Amount: \$ \_\_\_\_\_

# IMPORTANT

For all **Bronze** and **Silver** Competition Applications the approval process will be completed by your Provincial/Territorial Sport Organization. Please send application and all required documentation and payments to your PTSO.

All **Gold/Platinum (FEI)** Competitions are approved by EC.

## Exceptions:

- All levels of Vaulting and Eventing Competitions are to be approved by EC.
- All levels of competition in MB and NB are approved by EC
- Bronze Vaulting competitions are approved by BC

<b>Equestrian Canada</b> Competitions Department		<a href="mailto:competitions@equestrian.ca">competitions@equestrian.ca</a>	1-866-282-8395 ext. 118 & 117
<b>PTSO Competitions Departments:</b>			
AB	Alberta Equestrian Federation (AEF)	<a href="mailto:competitions@albertaequestrian.com">competitions@albertaequestrian.com</a>	403-253-4411
BC	Horse Council British Columbia (HCBC)	<a href="mailto:competition@hcbc.ca">competition@hcbc.ca</a>	604-856-4304
MB	Manitoba Horse Council (MHC)	<a href="mailto:mhc.exec@sportmanitoba.ca">mhc.exec@sportmanitoba.ca</a>	204-925-5719
NB	New Brunswick Equestrian Association (NBEA)	<a href="mailto:horses@nbnet.nb.ca">horses@nbnet.nb.ca</a>	506-454-2353
NL	Newfoundland Equestrian Association	<a href="mailto:vicepresident@equestrainnl.ca">vicepresident@equestrainnl.ca</a>	
NS	Nova Scotia Equestrian Federation (NSEF)	<a href="mailto:nsefmembership@sportnovascotia.ca">nsefmembership@sportnovascotia.ca</a>	902-425-5450
ON	Ontario Equestrian Federation (OEF)	<a href="mailto:competition@horse.on.ca">competition@horse.on.ca</a>	1-877-441-7112
PEI	Island Horse Council (PEI)	<a href="mailto:nancypattersoncsi@gmail.com">nancypattersoncsi@gmail.com</a>	
QC	Fédération Équestre du Québec (FEQ)	<a href="mailto:info@cheval.quebec">info@cheval.quebec</a>	1-866-575-0515
SK	Saskatchewan Horse Federation (SHF)	<a href="mailto:technicaldirector@saskhorse.ca">technicaldirector@saskhorse.ca</a>	306-780-9244
YK	Equestrian Association of Yukon (EAY)	<a href="mailto:equineyukon@gmail.com">equineyukon@gmail.com</a>	

## COMPETITION LICENSING FEES – From General Regulations ARTICLE A309

Competition Level →	Bronze	Silver	Gold			Platinum
Prize Money			C	B	A	
No Prize Money, Ribbons Only	\$50	\$50	\$50	\$50	\$50	\$50
Up to \$1,000	\$100	\$100	\$100	\$100	\$100	\$100
\$1,001 - \$2,500	\$150	\$150	\$150	\$150	\$150	\$150
\$2,501 - \$7,000	N/A	\$250	\$250	\$250	\$250	\$250
\$7,001 - \$12,000		\$350	\$350	\$350	\$350	\$350
\$12,001 - \$15,000		\$450	\$450	\$450	\$450	\$450
\$15,001 - \$25,000		NA	\$600	\$600	\$600	\$600
\$25,001 - \$35,000			\$900	\$900	\$900	\$900
\$35,001 - \$100,000			N/A	\$1,400	\$1,400	\$1,400
\$100,000 - \$250,000				N/A	\$1,700	\$1,700
Over \$250,000					\$2,200	\$2,200

**For any questions or clarification on requirements or where to submit the Competition Application Form, please do not hesitate to contact Equestrian Canada.**

## Contact Details:

### Equestrian Canada Competitions

**Email:** [competitions@equestrian.ca](mailto:competitions@equestrian.ca)

**Phone:** 1-613-287-1515 ext. 118

**Fax:** 1-888-713-3315

[www.equestrian.ca](http://www.equestrian.ca)