

Zone 3 funding terms of reference

Overarching principles: each year, the Zone 3 committee applies for funding from the province of New Brunswick and therefore, these funds must be spent on activities supported by this operational grant. The Zone 3 committee's primary mandate is to promote equestrian sports in the zone while following NBEA and EC best practices. All funding applications must therefore comply with these best practices.

In the interest of fairness to all members of the zone, the Zone 3 committee reserves the right to limit the amount of funding to be allocated to any one individual or barn. Activities that benefit all members of the zone may be prioritized over activities that benefit a single individual or barn. Funding approval is subject to the availability of funds, therefore we encourage members to inform us of upcoming activities for which they will request funding as early as possible. Financial planning by the committee happens in March of each year.

Eligibility for funding:

- Must live within Zone 3 (refer to NBEA.ca for zone boundaries)
- Must hold a current membership with the New Brunswick Equestrian Association

Examples of activities that can be funded:

- Organization or participation in a rider-focused clinic or workshop
- Cost of being evaluated for EC coaching certification
- Cost of upgrading coaching certification or maintaining coaching status
- Cost of EC rider level evaluation (note: only one rider level per rider will be funded in any given year)
- Cost of training or shadowing to become an official (e.g., stewards, judges) or to evaluate EC rider levels

Examples of activities that cannot be funded:

- Organization or participation in horse-focused clinics (ie, hoof care clinic, equine first aid, etc.)
- Cost of insurance for coaches
- Costs associated with organizing or participating in horse shows

On an exceptional basis, and when funding is available from other sources than the province of New Brunswick annual grant, the committee may consider supporting riders who travel outside the zone for events or shows when they are not available within the zone (for example, year-end championship show or gold-sanctioned shows using Zone 3 fundraising revenue).

Send applications to:

Capital Region Equestrian Association
c/o Chantal Richard, 307 route 617
Burt's Corner, NB E6L 2S3

or by email at: nbeazone3@gmail.com

include receipts

Incomplete applications will not be considered. ONLY mailed or emailed applications will be considered.

INDIVIDUAL PARTICIPANT

Name of Applicant: _____ Phone: _____
Mailing Address: _____ Email: _____

NBEA #: _____
Name of Activity: _____ Date: _____
Location: _____ Clinician: _____
Certification: _____ Clinician Fee: \$ _____
Travel Costs: \$ _____
Other Expenses: \$ _____ Other Expenses Description: _____
Brief Description: _____

Please send a receipt along with this application.

HOSTING A CLINIC

Name of Non Profit Group: _____

Date of Clinic: _____ Email: _____

Location: _____

Clinician: _____ From: _____

Qualifications: _____

CLINIC EXPENSES

Clinician Fee: \$ _____

Accommodations: \$ _____

Travel Costs: \$ _____

Total Cost: \$ _____

Other Expenses: \$ _____

List Other Expenses: _____

(must provide receipts) _____

If applying for funding for a skills development clinic please indicate:

of Males: _____ # of Females: _____ # of Youth _____ participating.

Coaching and Officials: Please attach receipts and copies of certificates of attendance.

Signed: _____ **Date:** _____

Make Cheque payable to: _____

For Zone 3 use only:

Date received: _____ Funding allocated: _____